

E-5
Aug
2022

**PROCUREMENT OF GOODS
UNDER
NATIONAL SHOPPING PROCEDURES**

FOR

SUPPLY OF FULLY AUTO DOUBLE HEAD PACKAGING MACHINE

FOR

**VINAYAK FARMERS PRODUCER COMPANY LTD GADHINGLAJ, DIST.KOLHAPUR,
MAHARASHTRA,PIN.416502**

UNDER

Hon. Balasaheb Thackeray Agribusiness Rural Transformation (SMART) Project

TENDER NOTICE

Hon. Balasaheb Thackeray Agri-business & Rural Transformation Project (SMART)

Govt. of Maharashtra is implementing World Bank assisted Hon. Balasaheb Thackeray Agribusiness And Rural Transformation (SMART) Project for developing Agriculture Commodity value chains. VINAYAK FARMERS PRODUCER COMPANY LTD GADHINGLAJ is one of the beneficiaries under the project and inviting bids for the following goods.

| | |
|---|--|
| Name of Goods | Supply of Fully Auto Double Head Packaging Machine |
| Tender Fee Amount in Rs. | (500+ GST 18%) Rs. 590/- |
| EMD | In the form of Bid Security Declaration |
| Date of issue of Request for Quotation | From 29/03/2023 To 13/04/2023 up to 3.00 PM |
| Pre. Bid meeting Date , Time & Address | 3/04/2023 at 11.00 AM |
| Last Date & Time for submission of bid | 13/04/2023 up to 3.30 PM |
| Date and Time of Opening of technical bid | 13/04/2023 at 3.30 PM |

Bid document is available at the following office address and also on project website <https://www.smart-mh.org>. For further any updates / notices shall be published on project website only.

President
Mrs. Rajashri Magdum
Vinayak farmers producer Company Ltd, Gadhinglaj
96 A, Opposite Jagruti High School-Bhadgaon Road
Dist- Kolhapur Pin Code-416502
Contact- 9423276321
E mail-vinayakfarmersproducercompany@gmail.com

**INVITATION FOR QUOTATIONS
FOR SUPPLY OF FULLY AUTO DOUBLE HEAD PACKAGING MACHINE**

Date: 29/03/2023

RFQ No.: SMART/VINAYAK FPC/Goods/15/2022-23

To

Dear Sirs,

Sub: Invitation For Quotations for Supply of primary & secondary millet processing unit

Dear Sirs,

- 1) Government of Maharashtra is implementing World Bank assisted Hon. Balasaheb Thackeray Agribusiness And Rural Transformation (SMART) Project for development of Value Chain of Various Commodities in the State.
- 2) The SMART Project is being implemented by various Project Implementation Units. PIU Agriculture is one of the implementing unit of SMART Project. VINAYAK FARMERS PRODUCER COMPANY LTD GADHINGLAJ is one of the beneficiaries of PIU Agriculture under the SMART project.
- 3) VINAYAK FARMERS PRODUCER COMPANY LTD GADHINGLAJ hereinafter referred to as Purchaser) is inviting quotation for the following supply of goods under the SMART Project.
- 4) You are invited to submit your most competitive quotation for the following goods

| Sr. No. | Brief Description Of the Goods | *Specifications | Quantity in Nos |
|---------|--|-----------------|-----------------|
| 1 | Supply of Fully Auto Double head Packaging machine | 500 Kg / hr | 1 |

** Where ISI certification marked goods are available in market, procurement should generally be limited to goods with those or equivalent marking only. If any specific brand/model number is mentioned in the specification in such case other equivalent brand/ model no is acceptable to the purchaser separate sheet need for specificaiton*

- 5) You are requested to provide your offer latest by 13/04/2023 up to 3.30 PM
- 6) Technical bid will be opened in the presence of Bidders or their representatives who choose to attend at 3.30 PM on 13/04/2023 in the office of VINAYAK FARMERS PRODUCER COMPANY LTD-GADHINGLAJ
- 7) We look forward to receiving your quotations and thank you for your interest in this project.

**President
Mrs. Rajashri Magdum
Vinayak farmers producer Company Ltd, Gadhinglaj
96 A, Opposite Jagruti High School-Bhadgaon Road
Dist- Kolhapur Pin Code-416502
Contact- 9423276321
E mail-vinayakfarmersproducercompany@gmail.com**

Instructions to Bidders

1. Scope of Supply of Goods:

Vinayak farmers producer Company Ltd, Gadhinglaj invites quotations for supply of following goods

| Sr. No. | Brief Description Of the Goods | Specifications | Quantity | Delivery Period | Place of Delivery | Installation Requirement if any |
|---------|--|----------------|----------|-----------------|--|---------------------------------|
| 1 | Fully Auto Double head Packaging machine | 500 Kg / hr | 1 | 1 Month | Vinayak farmers producer Company Ltd, Gadhinglaj 96 A, Opposite Jagruti High School- Bhadgaon Road Dist- Kolhapur Pin Code- 416502 | NA |

2. Qualification Criteria of bidder:

The bidder should fulfill following all qualification criteria;

- a) Should have GST registration
- b) Should have achieved in at least one year an annual financial turnover not less than Rs. 22 Lakhs in the last three years; years i.e. FY 2019-20, 2020-21, 2021-22.
- c) Should have satisfactorily supplied similar goods of value not less than Rs. 8 Lakhs any one year during last three years. (current year and three previous financial years)
OR
Should have satisfactorily supplied similar goods of at least one quantity in any one year during last three years (current year and three previous financial years)
- d) Should not have been black listed, debarred or suspended on the date of bid opening by any of the Government organization, the World Bank Group.

3. Bid Price

- a) The contract shall be for the full quantity/delivery as described above. Corrections, if any, shall be made by crossing out, initialing, dating and re writing.
- b) All duties, taxes and other levies payable on the raw materials and components shall be included in the total price.
- c) The price should inclusive of transportation, loading, unloading etc.
- d) GST in connection with the sale shall be shown separately.
- e) The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.

4. Validity of Quotation

Quotation shall remain valid for a period not less than 60 days after the deadline date specified for submission.

5. Tender Fee & Bid Security:

a) Tender Fee:

Bidding document may be purchased from the Employer office for a non-refundable fee as indicated. Bidder may also download bidding document from aforesaid website and submit bid document cost in the form of demand draft along with the bid. If bidder fails to submit the tender fee, the bid submitted by such bidder shall be rejected.

b) Bid Security :

- 1) Bidder should submit bid security declaration in the attached format. If bidder not submitted bid security declaration, the bid submitted by such bidder shall be rejected.
- 2) The Bid Security declaration shall be executed
 - a) if a bidder withdraws its bid prior to the expiry date of bid validity specified by the bidder on the letter of bid or any extended date provided by the bidder; or
 - b) During the bid process, if any information submitted found manipulated / hidden /false / mala fide in the bid
 - c) if the successful Bidder fails to
 - (i) sign the Contract or
 - (ii) furnish a Performance Security

6. Submission of bid .

- a) The bidder is advised to visit the site at his own expense and obtain all information that may be necessary for preparing the bid.
- b) Each bidder shall submit only one bid.
- c) Modification and Withdrawal of Bids – Resubmission of bid by the bidders for any number of times before the final date and time of submission is allowed.
- d) Bid shall comprise of the following 2 envelopes:
 - 1) **Envelope 1:** Technical bid
 - 2) **Envelope 2:** Financial /price bid

Note: The above both the envelopes are to be submitted in a separate sealed envelopes mentioning the Technical bid and financial bid on top of the each envelop and bidders name at bottom of the envelop. Both these two envelopes shall be packed in a one outer envelope & seal it.

The sealed outer envelope will also bear the following identification: -

- Bid for SUPPLY OF Fully Auto Double Head Packaging Machine
- Bidder's name.....
- Bidder's address
- Bidder's contact number

1) Technical bid: (Envelop 1)

The bidder shall submit following documents in the technical envelope.

- a) Demand draft towards tender document fee if tender document downloaded from the website OR payment receipt if tender document purchased from the employer office.
- b) Details of technical documents submitted (in the attached form no 1)
- c) Bid security declaration (in the attached form no 2)

- d) The declaration that the bidder is not black listed/banned by any Government department/ Public Sector Undertaking/ Private Sector/ or any other agency (in the attached form no 3)
- e) Turn over certificate issued by the chartered Accountant for financial years i.e. years i.e. FY 2019-20, 2020-21,2021-22 or copy of ITRs or balance sheet (in the attached form no 4)
- f) Experience of the bidder in supplying similar item (in the attached form no 5)
- g) PAN Card copy
- h) GST registration certificate

2) Financial Bid: (Envelop 2)

The bidder shall quote for all items in the attached quotation format only (Form no 6).

7. Bid opening and Evaluation process:

a) Opening of Envelop - A (Technical Bid)

The 'Technical Envelop' of bids will be publicly opened first in the presence procurement committee members and bidders' designated representatives and anyone who chooses to attend at the address on the date and time specified in the tender notice. In the event of the date specified for bid opening being declared as a closed holiday for the purchaser's office, the due date for opening of bids will be the following working day at the same time and venue.

b) Evaluation of Technical Bid

The evaluation of the technical bids will be carried out as per the eligibility criteria mentioned in the clause 2. The bidders fulfilling minimum eligibility criteria are declared technically qualified and eligible opening of the financial bid.

c) Opening of Envelop - 2 (Financial Bid)

Financial envelope of technically qualified bidders shall be opened in the presence procurement committee members and bidders' designated representatives on the date and time informed by the purchaser.

8. Evaluation of Financial bids/ Quotations

The Purchaser will evaluate and compare the quotations determined to be substantially responsive i.e. which

- a) are properly signed ;
- b) conform to the terms and conditions, and specifications.
- c) The Quotations would be evaluated separately for each item.

9. Information relating to evaluation of bids and recommendations for the award of contract shall not be disclosed to bidders or any other persons not officially concerned with the process until the award to the successful bidder is announced.

10. Normal commercial warranty/ guarantee 3 years shall be applicable to the supplied goods.

11. Award of contract:

- a) The Purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price and who meets the specified qualification criteria.

- b) Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.
- c) The bidder whose bid is accepted will be notified of the award of contract by the Purchaser prior to expiration of the quotation validity period.

Note: In case of a tie of evaluated cost between two or more bidders, discount shall be taken from all the L1 bidders. In case there is still a tie, bidder with the maximum turnover shall be awarded contract

1. Purchaser's Right to Vary Quantities at Time of Award

At the time the Contract is awarded, the Purchaser reserves the right to increase or decrease the quantity of Goods and Related Services up to 25% of originally specified without any change in the unit prices or other terms and conditions of the Bid and the bidding document.

- 2. **Performance Security:** Not Applicable
- 3. Payment will be made within 15 days after delivery of the goods and if required duly certified by the authority appointed by the purchaser and upon receipt of tax invoice. Applicable GST will be paid to the supplier as per the prevailing rate
- 4. If bidder not delivered / installed goods within the time, liquidated damage @ 0.5% per week shall be deducted from final payment.
- 5. Normal commercial warranty/ guarantee shall be applicable to the supplied goods.

We look forward to receiving your quotations and thank you for your interest in this project.

(Signature of President Procurement committee of CBO) SD/-

President

Mrs. Rajashri Magdum

Vinayak farmers producer Company Ltd, Gadhinglaj

96 A, Opposite Jagruti High School-Bhadgaon Road

Dist- Kolhapur Pin Code-416502

Contact- 9423276321

E mail-vinayakfarmersproducercompany@gmail.com

Details of technical documents submitted

(On bidder's letter head)

| Sr. No. | List of documents to be submitted | Document page No |
|----------------|--|-------------------------|
| 1 | Tender fee receipt | |
| 2 | Bid security declaration (Form no 2) | |
| 3 | The declaration that the bidder is not black listed/banned by any Government department/ Public Sector Undertaking/ Private Sector/ or any other agency (form no 3) | |
| 4 | Turn over certificate issued by the chartered Accountant for financial years i.e. years i.e. FY 2019-20, 2020-21, 2021-22. (Form No 4) or copy of ITRs or balance sheet | |
| 5 | Details of experience in supply of similar goods (Form No 5) along with the relevant documents | |
| 6 | GST registration certificate | |

Signature

Name of Authorized Signatory.....

Bidder's Office Seal

Note: Bidders should submit this form along with all above mentioned required documents. Each document should be numbered. Purchaser reserves the right to reject the bid if any of the required documents are not submitted by the bidder along with the bid.

FORMAT OF DECLARATION IN LIEU OF EMD/BID SECURITY
(To be submitted on the Bidder's Letter Head)

Date: *[insert date]*

Tender Ref No.: *[insert number]*

To: *VINAYAK FARMERS PRODUCER COMPANY LTD GADHINGLAJ*

We, the undersigned, declare that:

We understand that, according to your conditions, quotation must be supported by a Bid-Securing Declaration.

We accept that we will automatically be suspended from being eligible for bidding in any contract with any CBO or project implementing unit under SMART or various offices under various Government organization / World Bank funded Projects for the period of time of 3 years starting from opening of the financial bids, if we are in breach of our obligation(s) under the bid conditions, because we:

- (a) have withdrawn our Bid during the period of bid validity or
- (b) having been notified of the acceptance of our Bid by the purchaser during the period of bid validity, (i) fail or refuse to execute the Contract, if required, or (ii) fail or refuse to furnish the Performance Security in accordance with the clauses of Request for Quotations/Bids.

We understand this Bid-Securing Declaration shall expire if we are not the successful Bidder, upon the earlier of (i) our receipt of your notification to us of the name of the successful Bidder; or (ii) twenty-eight days after the expiration of our Bid.

Signed: *[insert signature of person whose name and capacity are shown]* In the capacity of *[insert legal capacity of person signing the Bid-Securing Declaration]*

Name: *[insert complete name of person signing the Bid-Securing Declaration]*

Duly authorized to sign the bid for and on behalf of: *[insert complete name of Bidder]*

Dated on day of , *[insert date of signing]*

Corporate Seal (where appropriate)

Note: In case of a Joint Venture, the Bid-Securing Declaration must be in the name of all partners to the Joint Venture that submits the bid.]

**FORMAT OF SELF DECLARATION WITH REGARD TO BLACKLISTING/ NON- DEBARMENT,
BY ORGANISATION**

(To be submitted on the Bidder's Letter Head)

Date: *[insert date]*

Tender Ref No.: *[insert number]*

To: *VINAYAK FARMERS PRODUCER COMPANY LTD GADHINGLAJ*

We hereby confirm and declare that we, M/s -----,
is not blacklisted/ De-registered/ debarred by any Government department /Public Sector
Undertaking/ Private Sector/ or any other agency for which we have Executed/ Undertaken the
supply goods/ works/ Services during the last 3 years.

Signature
Name of Authorized Signatory.....
Office Seal

Form -4

Date:

Financial Capacity (on CA's letter head)

TO WHOMSOEVER IT MAY CONCERN

This is to certify that M/s. (name of bidder) is having registered office at (detailed office address). The turnover of the (name of bidder) from the business for the three financial year based on the audited financial Statement is as under.

| Sr. No. | Financial Year | Turnover in Rs. Lakhs |
|----------------|-----------------------|------------------------------|
| 1 | FY 2019-20 | |
| 2 | FY 2020-21 | |
| 3 | FY 2021-22 | |
| | Average Turnover | |

The above information/figures are true and authentic to the best of my knowledge and belief. I / we, am/ are well aware of the fact that furnishing of any false information/fabricated document would lead to rejection of bid at any stage, besides liabilities towards prosecution under appropriate law.

Signature of the Chartered Accountant

Name of the Firm

Registration No.

Date:

Place:
(Seal of the Chartered Accountant)

Email id:

Experience of the bidder in supplying similar item

| Sr. No | Name and Address of Client | Name of Item supplied | Quantity of item supplied | Supply/ Work Order Date | Supply/ Work order Value in Rs. | Supply/ Delivery Completion date |
|---------------|-----------------------------------|------------------------------|----------------------------------|--------------------------------|--|---|
| 1 | | | | | | |
| 2 | | | | | | |
| 3 | | | | | | |
| | | | | | | |
| | | | | | | |

Signature

Name of Authorized Signatory.....

Office Seal

Note: It is necessary to submit Completion certificate issued by the client / delivery challan duly acknowledged by the client / tax invoice copy.

(Quotation Format)
Price Schedule
(On bidder's letterhead)

| Sr. No. | Items | Model No & Brand name | Unit | Qty | Unit Rate without GST in Rs. | Total Amount without GST in Rs. |
|---------|--|-----------------------|------|-----|------------------------------|---------------------------------|
| 1 | Fully Auto Double head Packeging machine 500 Kg / hr | | 1 | 1 | | |
| | Total Amount without GST in Rs. | | | | | |
| | Add GST in Rs. | | | | | |
| | Total Amount with GST in Rs. | | | | | |

We agree to supply the above goods in accordance with the technical specifications and other terms and conditions mentioned in the tender document for a total contract price of Rs.(amount in figures) (Rs. amount in words) .

We also confirm that the normal commercial warrantee/guarantee of months shall apply to the offered goods.

We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery or collusive agreements with competitors.

Name of Bidder:

Signature of Bidder:

Date:

Bidder's office stamp

Letter of Acceptance

[letterhead paper of the Purchaser]

[date]

To: *[name and address of the Supplier]*

Subject: **Notification of award Contract No.**

This is to notify you that your Bid dated ***[insert date]*** ... for execution of the
[insert name of the contract and identification number, as given in the SCC] for the
Accepted Contract Amount of ***[insert amount in numbers and words and name of
currency]***, as corrected and modified in accordance with the Instructions to Bidders is hereby
accepted by our Agency.

You are requested to furnish (i) the Performance Security within 15 days in accordance with the
Conditions of Contract, using for that purpose one of the Performance Security Forms

Authorized Signature: _____

Name and Title of Signatory: _____

Name of Agency: _____

Attachment: Contract Agreement

Contract Agreement

[The successful Bidder shall fill in this form in accordance with the instructions indicated]

THIS AGREEMENT made

the *[insert: **number**]* day of *[insert: **month**]*, *[insert: **year**]*.

BETWEEN

- (1) *[insert complete name of Purchaser]*, a *[insert description of type of legal entity, for example, an agency of the Ministry of ... of the Government of {insert name of Country of Purchaser}, or corporation incorporated under the laws of {insert name of Country of Purchaser}]* and having its principal place of business at *[insert address of Purchaser]* (hereinafter called "the Purchaser"), of the one part, and
- (2) *[insert name of Supplier]*, a corporation incorporated under the laws of *[insert: country of Supplier]* and having its principal place of business at *[insert: address of Supplier]* (hereinafter called "the Supplier"), of the other part:

WHEREAS the Purchaser invited quotation for certain Goods and ancillary services, viz., *[insert brief description of Goods and Services]* and has accepted quotation /bid by the Supplier for the supply of those Goods and Services

The Purchaser and the Supplier agree as follows:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Contract documents referred to.
2. The following documents shall be deemed to form and be read and construed as part of this Agreement. This Agreement shall prevail over all other contract documents.
 - (a) the Letter of Acceptance
 - (b) the RFQ document
 - (c) the Addenda Nos.____ (if any)
 - (d) the Specification (including Schedule of Requirements and Technical Specifications)
 - (e) the completed Schedules (including Price Schedules)
3. In consideration of the payments to be made by the Purchaser to the Supplier as specified in this request for bid document, the Supplier hereby covenants with the Purchaser to provide the Goods and Services and to remedy defects therein in conformity in all respects with the provisions of the Contract.
4. The Purchaser hereby covenants to pay the Supplier in consideration of the provision of the Goods and Services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of *[insert the name of the Contract governing law country]* on the day, month and year indicated above.

For and on behalf of the Purchaser

Signed: *[insert signature]*

in the capacity of *[insert title or other appropriate designation]*

In the presence of *[insert identification of official witness]*

For and on behalf of the Supplier

Signed: *[insert signature of authorized representative(s) of the Supplier]*

in the capacity of *[insert title or other appropriate designation]*

in the presence of *[insert identification of official witness]*